

# SARFAM BUILDCON PRIVATE LIMITED

CIN: U70100MH2018PTC306746

Regd. Office:- H. No. 32, Ward No.13, Main Road Opp. Thakre Market, Gond Plot Wardha-442001, (MH).

Email Id: yashrsaraf31@gmail.com

## NOTICE

Notice is hereby given that an Annual General Meeting (Meeting Number: 2019-2020/AGM-1) of the members of the SarfamBuildcon Private Limited will be held on Tuesday 31<sup>st</sup> December, 2019 at 10:30 AM at H. No. 32, Ward No.13, Main Road Opp. Thakre Market, Gond Plot Wardha-442001, (MH) to consider the following business:

### Ordinary Business

#### ADOPTION OF ANNUAL REPORT

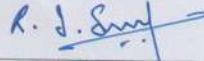
1. To receive, consider and adopt the Audited Balance Sheet for the year ended 31/03/2019, the Profit and Loss account for the year ended as on the said date, the Directors' Report and the Auditors' Report thereon.

#### APPOINTMENT OF STATUTORY AUDITORS

2. "RESOLVED THAT in accordance with the provisions of Section 139, 141 and 142 of the Companies Act, 2013 read with rule 3(7) of the Companies (Audit and Auditor) Rules, 2014, M/s. Rajendra Bhutada & Co Chartered Accountants, Wardha and is hereby appointed the Statutory Auditors of the Company from the conclusion of this Annual General Meeting till the conclusion of the sixth Annual General Meeting held after this date on a remuneration as mutually decided per year, which could be suitably modified to such amounts as may be mutually agreed upon by the Board and the Auditors for future financial years."

Place: Wardha  
Date: 23/05/2019

By Order of the Board  
For SarfamBuildcon Private Limited



Rajesh Indrakumar Saraf  
Managing Director  
DIN: 08245431

#### Note:-

- A member entitled to attend and vote at the meeting may appoint a proxy to attend and vote only on a poll on his behalf and proxy need not be a member of the Company. Proxies in order to be effective, must be received at the Registered Office of the Company not less than forty eight hours before the Scheduled time of the meeting affixing Rs. 1/- Revenue Stamp.
- The route map showing directions to reach the venue of the AGM is annexed

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## Board Report

To the Members,

The Directors have pleasure in submitting their Annual Report of the Company together with the Audited Statements of Accounts for the year ended 31<sup>st</sup> of March, 2019.

### 1. Financial Results

The Company's financial performance for the year under review figures are given hereunder:

Profit/Loss before depreciation and amortization	(131776.00)
Depreciation and amortization for the year	75078.00
Net Profit/Loss after depreciation and amortization	(206854.00)
Exceptional Items	0.00
Profit before extraordinary items and tax	(206854.00)
Extraordinary Items	0.00
Profit before tax	206854
Current tax expense	0.00
Deferred tax expense	(53782.00)
Profit/Loss for the period from continuing operations	(153072.00)
Profit/Loss from discontinuing operations	0.00
Tax expense of discontinuing operations	0.00
Profit/Loss from discontinuing operations (after tax)	0.00
Profit/Loss transferred/adjusted to General Reserve	0.00
Basic earnings per equity share	-4.38
Diluted earnings per equity share	NA

### 2. DIVIDEND

No Dividend was declared for the current financial year due to conservation of Profits.

### 3. REVIEW OF BUSINESS OPERATIONS AND FUTURE PROSPECTS

During the year the company is able to generate total revenue of Rs. 70000.00/-The total expenses for the year is Rs. 276854.00/- The NET LOSS is Rs.153072.00/-

### 4. MATERIAL CHANGES AND COMMITMENT IF ANY AFFECTING THE FINANCIAL POSITION OF THE COMPANY OCCURRED BETWEEN THE END OF THE FINANCIAL YEAR TO WHICH THIS FINANCIAL STATEMENT RELATES AND THE DATE OF THE REPORT

There was no material changes and commitments affecting the financial position of the Company occurred between the end of the financial year to which this financial statements relate and the date of the report

**5. CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION, FOREIGN EXCHANGE EARNINGS AND OUTGO**

The information pertaining to conservation of energy, technology absorption, Foreign exchange Earnings and outgo as required under Section 134 (3)(m) of the Companies Act, 2013 read with Rule 8(3) of the Companies (Accounts) Rules, 2014 the said provisions is not applicable.

**6. STATEMENT CONCERNING DEVELOPMENT AND IMPLEMENTATION OF RISK MANAGEMENT POLICY OF THE COMPANY**

The Company does not have any Risk Management Policy as the elements of risk threatening the Company's existence are very minimal.

**7. DETAILS OF POLICY DEVELOPED AND IMPLEMENTED BY THE COMPANY ON ITS CORPORATE SOCIAL RESPONSIBILITY INITIATIVES**

The Company has not developed and implemented any Corporate Social Responsibility initiatives as the said provisions are not applicable.

**8. PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS MADE UNDER SECTION 186 OF THE COMPANIES ACT, 2013**

There were no Loans, guarantees or investments made under Section 186 of the companies act, 2013 thus the said provisions are not applicable.

**9. PARTICULARS OF CONTRACTS OR ARRANGEMENTS MADE WITH RELATED PARTIES**

The particular of Contracts or Arrangements made with related parties made pursuant to Section 188 of the companies act, 2013 is furnished in **Annexure-2** and is attached to this report.

**10. EXPLANATION OR COMMENTS ON QUALIFICATIONS, RESERVATIONS OR ADVERSE REMARKS OR DISCLAIMERS MADE BY THE AUDITORS AND THE PRACTICING COMPANY SECRETARY IN THEIR REPORTS**

There were no qualifications, reservations or adverse remarks made by the Auditors in their report. The provisions relating to submission of Secretarial Audit Report is not applicable to the Company.

**11. COMPANY'S POLICY RELATING TO DIRECTORS APPOINTMENT, PAYMENT OF REMUNERATION AND DISCHARGE OF THEIR DUTIES**



The provisions of Section 178(1) relating to constitution of Nomination and Remuneration Committee are not applicable to the Company and hence the Company has not devised any policy relating to appointment of Directors, payment of Managerial remuneration, Directors qualifications, positive attributes, independence of Directors and other related matters as provided under Section 178(3) of the Companies Act, 2013.

## **12. ANNUAL RETURN**

The extracts of Annual Return pursuant to the provisions of Section 92 read with Rule 12 of the Companies (Management and Administration) Rules, 2014 is furnished in **Annexure-I** and attached to this Report

## **13. NUMBER OF BOARD MEETINGS CONDUCTED DURING THE YEAR UNDER REVIEW**

The Company had 7 (**Seven**) Board meetings during the financial year under review.

## **14. DIRECTORS RESPONSIBILITY STATEMENT**

In accordance with the provisions of Section 134(5) of the Companies Act, 2013 the Board hereby submits its responsibility Statement:

- a. in the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures;
- b. the directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year and of the profit and loss of the company for that period;
- c. the directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities;
- d. the directors had prepared the annual accounts on a going concern basis; and
- e. The directors had devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems were adequate and operating effectively.

## **15. SUBSIDIARIES, JOINT VENTURES AND ASSOCIATE COMPANIES**

The Company does not have any Subsidiary, Joint venture or Associate Company.

## **16. DEPOSITS**

The Company has neither accepted nor renewed any deposits during the year.

## **17. DECLARATION OF INDEPENDENT DIRECTORS**

The provisions of Section 149 pertaining to the appointment of Independent Directors do not apply to the Company.

## **18. STATUTORY AUDITORS**

M/s. Rajendra Bhutada & Co, Chartered Accountants, Wardhahas appointed as Statutory Auditor of the company in the first board meeting held on dated 31/03/2018 for a period of 1 years, now on ensuing annual general meeting said firm is going to retire, the Board of Directors proposed to re-appoint M/s. Rajendra Bhutada & Co, Chartered Accountants, Wardha for term of 5 Years, the resolution is propose for your approval.

The Company has received a certificate from the above Auditors to the effect that if they are re-appointed, it would be in accordance with the provisions of Section 141 of the Companies Act, 2013.

#### **19. DISCLOSURE OF COMPOSITION OF AUDIT COMMITTEE AND PROVIDING VIGIL MECHANISM**

The provisions of Section 177 of the Companies Act, 2013 read with Rule 6 and 7 of the Companies (Meetings of the Board and its Powers) Rules, 2013 is not applicable to the Company.

#### **20. SHARES**

##### **a. BUY BACK OF SECURITIES**

The Company has not bought back any shares during the year under review.

##### **b. SWEAT EQUITY**

The Company has not issued any Sweat Equity shares during the year under review.

##### **c. BONUS SHARES**

No Bonus Shares were issued during the year under review.

##### **d. EMPLOYEES STOCK OPTION PLAN**

The Company has not provided any Stock Option scheme to the employees.

#### **21. DETAILS IN RESPECT OF FRAUDS REPORTED BY AUDITORS:**

During the year under review, the auditor has not noted or reported any fraud in the affairs of the company, thus Board of Directors has nothing to report under above head.

#### **22. THE DETAILS IN RESPECT OF ADEQUACY OF INTERNAL FINANCIAL CONTROLS WITH REFERENCE TO THE FINANCIAL STATEMENTS.**

The Board has adopted policies and procedures for ensuring the orderly and efficient conduct of its business, including adherence to the Company's policies, the safeguarding of its assets, the prevention and detection of fraud, error reporting mechanisms, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial disclosures.

#### **23. SIGNIFICANT AND MATERIAL ORDERS**

There are no significant and material orders passed by the regulators or courts or tribunals impacting the going concern status and Company's operations in future.

#### **24 THE DETAILS OF DIRECTORS OR KEY MANAGERIAL PERSONNEL WHO WERE APPOINTED OR HAVE RESIGNED DURING THE YEAR.**

Mr. Rajesh Indrakumar Saraf was appointed as Managing Director in extra ordinary general meeting held on 06/08/2018 and form-DIR-12 was filed.

#### **25. COMPLIANCE OF SECRETARIAL STANDARDS**

The company has duly complied with all the provision of applicable secretarial standards during the year.

## **26. PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE**

During the year the company has complied with provisions relating to the constitution of Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

## **27. SHARE CAPITAL**

During the year there is no change in authorised and during the year company increased its paid-up capital by issuing 50,000 (Fifty Thousand) equity shares of Rs. 10/- (Rs. Ten) each on 11/08/2018.

## **28. TRANSFER TO INVESTOR EDUCATION AND PROTECTION FUND AUTHORITY.**

The company has no outstanding balance required to transfer under the Investor Education and Protection Authority (Accounting, Audit, Transfer and refund) Rule 2016.

## **29. DISCLOSURE ABOUT MAINTENANCE OF COST RECORD.**

The Company is not required to maintenance cost records as specified by the Central Government under sub-section (1) of section 148 of the Companies Act, 2013, thus no such records have maintained.

## **30. PARTICULARS OF EMPLOYEES**

As there are not employee who draws remuneration in excess of the limits specified under Rule 5(2) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, thus no information is given under said provision.

## **31. WEBSITE FOR DISPLAY OF ITS ANNUAL RETURN.**

As the company does not have any official website of its own, thus as required u/s 92 of the Act Annual return could not be placed on website.

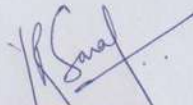
## **ACKNOWLEDGEMENTS**

Your Directors place on record their sincere thanks to bankers, business associates, consultants and various Government Authorities for their continued support extended to your Companies activities during the year under review. Your Directors also acknowledges gratefully the shareholders for their support and confidence reposed on your Company.

**For and on behalf of the board of directors**



Rajesh Indrakumar Saraf  
Managing Director  
DIN: 08245431



Yash Rajesh Saraf  
Director  
DIN: 08090049

Date: 23/05/2019  
Place: Wardha



# Annexure-1

## Form No. MGT-9 EXTRACT OF ANNUAL RETURN

as on the financial year ended on 2019  
of SARFAM BUILDCON PRIVATE LIMITED  
[Pursuant to Section 92(3) of the Companies Act, 2013 and rule 12 (f) of the Companies  
(Management and Administration) Rules, 2014]

1. CIN	U70100MH2018PTC306746
2. Registration Date	19/03/2018
3. Name of the Company	SARFAM BUILDCON PRIVATE LIMITED
4. Category/Sub-Category of the Company	COMPANY LIMITED BY SHARES/ NON-GOVT COMPANY
5. Address of the Registered office and contact details	H. No. 32, Ward No.13, Main Road Opp. Thakre Market, Gond Plot Wardha-442001, (MH).
6. Whether listed company	No
7. Name, Address and Contact details of Registrar and Transfer Agent, if any	Not Applicable

All the business activities contributing 10 % or more of the total turnover of the company shall be stated:-

Sr. No.	Name and Description of main products/services	NIC Code of the Product/Service	% total turnover of the company
1	Construction works	99541291	100.00%

Sr. No	Name and Address of the Company	CIN	Holding/Subsidiary/Associate	% of Shares held	Applicable Section
Nil					

### IV. SHARE HOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity)

#### i) Category-wise Share Holding

Category of Shareholders	No. of Shares held at the beginning of the year				No. of Shares held at the end of the year				% Change during the year
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	
<b>A. Promoters</b>									
(1) Indian									

a) Individual/HUF	-	60000	60000	100.00	-	60000	60000	100.00	0.00
b) Central Govt.	-	0	0	0	-	0	0	0	0
c) State Govt(s)	-	0	0	0	-	0	0	0	0
d) Bodies Corp.	-	0	0	0	-	0	0	0	0
e) Banks / FI	-	0	0	0	-	0	0	0	0
f) Any Other	-	0	0	0	-	0	0	0	0
<b>Sub Total (A) (1) :-</b>	-	<b>60000</b>	<b>60000</b>	<b>100.00</b>	-	<b>60000</b>	<b>60000</b>	<b>100.00</b>	<b>0.00</b>
<b>(2) Foreign</b>									
a) NRIs - Individuals	-	0	0	0	-	0	0	0	0
b) Other Individuals	-	0	0	0	-	0	0	0	0
c) Bodies Corp.	-	0	0	0	-	0	0	0	0
d) Banks / FI	-	0	0	0	-	0	0	0	0
f) Any Other	-	0	0	0	-	0	0	0	0
<b>Sub Total (A) (2)</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total shareholding of promoter (A) = (A)(1) + (A)(2)</b>	-	<b>60000</b>	<b>60000</b>	<b>100.00</b>	-	<b>60000</b>	<b>60000</b>	<b>100.00</b>	<b>0.00</b>
<b>B. Public Shareholding</b>									
<b>1. Institutions</b>									
a) Mutual Funds	-	0	0	0	-	0	0	0	0
b) Banks/FI	-	0	0	0	-	0	0	0	0
c) Central Govt	-	0	0	0	-	0	0	0	0
d) State Govt(s)	-	0	0	0	-	0	0	0	0
e) Venture Capital Funds	-	0	0	0	-	0	0	0	0
f) Insurance Companies	-	0	0	0	-	0	0	0	0
g) FIs	-	0	0	0	-	0	0	0	0
h) Foreign Venture Capital Funds	-	0	0	0	-	0	0	0	0
Others (Specify)	-	0	0	0	-	0	0	0	0
<b>Sub Total (B) (1) :-</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2. Non-Institutions</b>									
<b>a) Bodies Corporate</b>									
i) Indian	-	0	0	0	-	0	0	0	0
ii) Overseas	-	0	0	0	-	0	0	0	0
<b>b) Individuals</b>									
i) Individual share holders holding nominal share capital uptoRs. 1 lakh	-	0	0	0	-	0	0	0	0
ii) Individual shareholders holding nominal share capital in excess of Rs 1 lakh	-	0	0	0	-	0	0	0	0
c) Others	-	0	0	0	-	0	0	0	0
<b>Sub Total (B) (2) :-</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Public Shareholding (B) = (B)(1) + (B)(2) :-</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. Shares held by Custodian for GDRs &amp; ADRs</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	-	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total (A) + (B) + (C)</b>	-	<b>60000</b>	<b>60000</b>	<b>100.00</b>	-	<b>60000</b>	<b>60000</b>	<b>100.00</b>	<b>0.00</b>



ii) Shareholding of Promoters

Sr. No.	Shareholder's name	Shareholding at the beginning of the year			Shareholding at the end of the year			% change in shareholding during the year
		No. Of Shares	% of total Shares of the company	% of shares Pledged / encumbered to total shares	No. Of Shares	% of total Shares of the company	% of shares Pledged / encumbered to total shares	
1	Yash Rajesh Saraf	5100	8.50		5100	8.50		0.00
2	Vaishali Rajesh Saraf	4900	8.17		4900	8.17		0.00
3	Rajesh Indrakumar Saraf	50000	83.33		50000	83.33		0.00
	Total	60000	100.00		60000	100.00		0.00

(iii) Change in Promoters' Shareholding (please specify, if there is no change)

Sr. No.	Date	Remarks	No. of Shares	Cumulative shareholding during the year	
				Total no. of Shares	% of total shares of Company
1	19/03/2018	Shareholding at the beginning of the year		10000	100.00
2	11/08/2018	Share Allotment	50000	60000	100.00
3	31/03/2019	Shareholding at the end of the year		60000	100.00

(iv) Shareholding Pattern of top ten Shareholders (other than Directors, Promoters and Holders of GDRs and ADRs):

Sr. No.	Date	Remarks	No. of Shares	Cumulative shareholding during the year	
				Total no. of shares	% of total shares of Company
-- NIL --					

(v) Shareholding of Directors and Key Managerial Personnel:

Sr. No.	Date	Remarks	No. of Shares	Cumulative shareholding during the year	
				Total No. of shares	% of total shares of Company
<b>Yash Rajesh Saraf</b>					
1	19/03/2018	Shareholding at the beginning of the year		5100	51.00
2	31/03/2019	Shareholding at the end of the year		5100	8.50
<b>Vaishali Rajesh Saraf</b>					
1	19/03/2018	Shareholding at the beginning of the year		4900	49.00
2	31/03/2019	Shareholding at the end of the year		4900	8.17
<b>Rajesh Indrakumar Saraf</b>					
1	11/08/2018	Shareholding at the beginning of the year		50000	83.33
2	31/03/2019	Shareholding at the end of the year		50000	83.33

**Indebtedness of the Company including interest outstanding/accrued but not due for payment**

	Secured Loans excluding deposits	Unsecured Loans	Deposits	Total Indebtedness
<b>Indebtedness at the beginning of the financial year</b>				
i. Principal Amount	0.00	0.00	0.00	0.00
ii. Interest due but not paid				
iii. Interest accrued but not due				
<b>Total (i + ii + iii)</b>	0.00	0.00	0.00	0.00
<b>Change in Indebtedness during the financial year</b>				
• Addition	0.00	1132800.00	0.00	1132800.00
• Reduction	0.00	0.00		0.00
<b>Net Change</b>	0.00	1132800.00	0.00	1132800.00
<b>Indebtedness at the end of the financial year</b>				
i. Principal Amount	0.00	1132800.00	0.00	1132800.00
ii. Interest due but not paid				
iii. Interest accrued but not due				
<b>Total (i + ii + iii)</b>	0.00	1132800.00	0.00	1132800.00

**A. Remuneration to Managing Director, Whole-time Directors and/or Manager:**

Sr. No	Particulars of remuneration	Name of MD/ WTD/ Manager	Total Amount
		Rajesh Indrakumar Saraf	
1	Gross salary a. Salary as per provisions contained in section 17(1) of the Income-tax Act, 1961 b. Value of perquisites u/s 17(2) Income-tax Act, 1961 c. Profits in lieu of salary under section 17(3) Income tax Act, 1961	0.00	0.00
2	Stock Option	0.00	0.00
3	Sweat Equity	0.00	0.00
4	Commission - as % of profit - others, specify	0.00	0.00
5	Others, please specify	0.00	0.00
	<b>Total (A)</b>	0.00	0.00
	<b>Ceiling as per the Act</b>	-	-

**B. Remuneration to other Directors:**

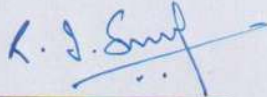
Sr. No	Particulars of remuneration	Name of Directors		Total Amount
		Yash Rajesh Saraf	Vaishali Rajesh Saraf	
1	Independent Directors • Fee for attending board committee meetings • Commission • Others, please specify	NA		
	<b>Total (1)</b>	NA		
2	Other Non-Executive Directors	0.00	0.00	0.00

	<ul style="list-style-type: none"> <li>• Fee for attending board committee meetings</li> <li>• Commission</li> <li>• Others, please specify</li> </ul>			
Total (2)		0.00	0.00	0.00
Total (B) = (1+2)		0.00	0.00	0.00
Total Managerial Remuneration		0.00	0.00	0.00
Overall Ceiling as per the Act		-	-	-

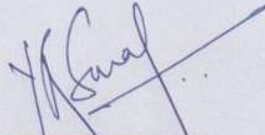
**C. REMUNERATION TO KEY MANAGERIAL PERSONNEL OTHER THAN MD/MANAGER/WTD**

Sr. No	Particulars of remuneration		Name of Directors		Total Amount
--- No other Key Managerial Personnel present ---					
Type	Section of the Companies Act	Brief Description	Details of Penalty/ Punishment/ Compounding fees imposed	Authority [RD / NCLT / COURT]	Appeal made if any (give details)
<b>A. COMPANY</b>					
Penalty	NA	NA	NA	NA	NA
Punishment	NA	NA	NA	NA	NA
Compounding	NA	NA	NA	NA	NA
<b>B. Directors</b>					
Penalty	NA	NA	NA	NA	NA
Punishment	NA	NA	NA	NA	NA
Compounding	NA	NA	NA	NA	NA
<b>C. Other Officers in Default</b>					
Penalty	NA	NA	NA	NA	NA
Punishment	NA	NA	NA	NA	NA
Compounding	NA	NA	NA	NA	NA

For and on behalf of the board of directors



Rajesh Indrakumar Saraf  
Managing Director  
DIN: 08245431



Yash Rajesh Saraf  
Director  
DIN: 08090049

Date: 23/05/2019  
Place: Wardha



## Annexure-2

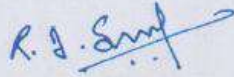
Particulars of contracts or arrangements made with related parties

1. Details of contracts or arrangements or transactions not at arm's length basis: NIL

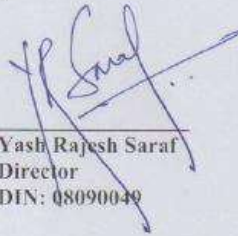
2. Details of contracts or arrangements or transactions at arm's length basis: as follows

(a) Name(s) of the related party and nature of relationship:	(b) Nature of contracts/arrangements/transactions:	(c) Duration of the contracts / arrangements / transactions:	(d) Salient terms of the contracts or arrangements or transactions including the value, if any:	(e) Justification for entering into such contracts or arrangements or transactions	(f) Date(s) of approval by the Board:	(g) Amount paid as advances, if any:	(h) Date on which the special resolution was passed in general meeting as required under first proviso to section 188:
NIL							

For and on behalf of the board of directors



Rajesh Indrakumar Saraf  
Managing Director  
DIN: 08245431



Yash Rajesh Saraf  
Director  
DIN: 08090049

Date: 23/05/2019  
Place: Wardha

